

EAST SAMFORD SCHOOL

Dr. Duriel T. Barlow
Principal

Mrs. Lisa Jones
Assistant Principal

Mrs. Cindy Bishop
Counselor

Mrs. Laura Lowe
Counselor

Dear ESS Parent or Guardian,

We know that being quarantined can place additional stress on families. To lessen the burden and streamline the transition, this letter is intended to help your student maintain academic progress during this time. The accompanying "COVID-19 ACS Parent Letter" will explain all of the healthcare protocols that you and your student should take before returning to school.

Your child's well-being is important to us, but we want to make sure that he/she will continue to be provided with instruction and access to information similar to their peers during the quarantine.

During quarantine, your student will be expected to keep pace with their academic classes as much as their health will allow. If your student never experiences symptoms, the expectation will be that they are on pace with their classes when they return to in-person learning. If they develop symptoms, and are too sick to work, our priority shifts and we encourage students to get healthy and worry about school later. If your student is symptomatic and sick, please reach out to their teachers and let them know that the student is unable to complete the work.

During these unprecedented times, we are not mandating a "one size fits all" model for teachers of quarantined students. Teachers will post videos and/or assignments on Schoology. It is up to the individual teacher. However, the students will be provided with thorough instructions each day. Some teachers may also post their assignments daily instead of weekly.

Continue reading below for our student expectations. Understanding these will help make sure you have a successful quarantine experience!

How Students Will Attend Class Virtually

All of your child's classes will be accessible through Schoology.

Schoology: Our digital learning management system, where students will receive assignments, assessments, and instruction from teachers.

Students participated in a boot camp-style technology training on the second week of school and teachers have reinforced the usage of the following in their classrooms: iPads, Schoology, Office 365, Clever, and NearPod.



Expectations for Students Learning While in Quarantine/Isolation

- Students must quickly reach out to teachers on Schoology or by email to establish continued communication.
- Students will be responsible for participating in classes and completing school work by deadlines established by teacher.
- Students will have virtual assignments and assessments. Most, not all, assessments given to traditional students will have a comparable virtual version. Students will complete assignments and assessments by deadlines. If sickness becomes severe, students and parents should contact their teachers to communicate a need for extra time on assignments and excuse from virtual class.
- Students may need to schedule assessments outside of the class time. Should this happen, teachers will provide windows of time and information on how to schedule the assessment.
- Students will complete assignments and assessments with academic honesty.

Who Should You Contact?

1. For general information regarding commonly used applications and general tips and troubleshooting, visit the ACS website ([click here](#)) or click “For Parents” and click on the link titled: “Remote Learning”.
2. For questions regarding class information, please email your child’s teacher. Email information is available on the [ESS website under “Teams”](#).
3. For iPad technical help, please email Ms. Angie Tillis at: atillis@auburnschools.org
 - a. Before emailing her, try the following:
 - i. If the iPad is not performing properly, try powering it off and back on.
 - ii. If this doesn’t solve the issue, try a hard reset by holding the home button and power button at the same time until you see the white apple on the screen. It will take a minute to load, but this often works better than turning it off and on.
 - b. If those two strategies do not work, please email Ms. Tillis with a general description of the problem. If she is unable to assist, she will direct you to someone who can. You will be asked for the Fixed Asset tag number. This will be 5 or 6 digits, and it will be written or etched on the back your iPad.
4. For quarantine/health issues, please contact Nurse McClary @ ktmcclary@auburnschools.org
5. As always, feel free to contact Dr. Barlow regarding any questions or concerns during this time.

We hope your student has a successful experience learning virtually! We look forward to your student’s return to East Samford!

Dr. Duriel Barlow
Principal